

# Export Lodgement

To: (Branch name)

Dear Sir/Madam

The attached draft and documents as detailed below are to be processed according to the instructions marked '✓'

From	Date / /
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Please direct enquiries to:

Name	Phone no:
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<input type="checkbox"/> Credit proceeds to	Account number	at
<input type="checkbox"/> Delivery under forward	Exchange contract number(s)	
	Amount(s)	

**Complete one option for each set of documents**

<input type="checkbox"/> NEGOTIATE under Documentary Credit Number	Credit number
Issued by	Date

<input type="checkbox"/> Airmail for COLLECTION	to your correspondent in
<input type="checkbox"/> NEGOTIATE and airmail	(add name of correspondent if known)

Drawings are subject to the Uniform Rules for Collections (1987 Revision) I.C.C. Publication No. 322

**Complete for all documents presented**

Drawee	Amount
Tenor	Shipped per
Destination	Commodity

Documents attached	Draft	Statement	Commercial Invoice	Customs Consular Invoice	Invoice Cert. of Origin	Weight/Packing/List	Health Cert.	Cond. Cert.	Insurance Pol. Cert.	B/L	Other
No. of copies											

**Complete when documents are not under documentary credit – indicate instructions with a '✓'**

- |   |   |
|---|---|
| <input type="checkbox"/> Present immediately  | <input type="checkbox"/> Overseas Bank's charges for account drawer/drawee        |
| <input type="checkbox"/> If requested by drawee payment/acceptance may be deferred until arrival carrying vessels     | <input type="checkbox"/> Charges may not be waived                                |
| <input type="checkbox"/> Deliver documents on payment   | <input type="checkbox"/> If unpaid/unaccepted bond and insure the goods           |
| <input type="checkbox"/> Deliver documents on acceptance  | <input type="checkbox"/> Protest for non-payment/non-acceptance                   |
| <input type="checkbox"/> Collect interest at [ ] pa for deferred payment/acceptance                                   | <input type="checkbox"/> Request airmail advice if paid/unaccepted giving reasons |
| <input type="checkbox"/> Collect interest at [ ] from date of draft until approximate date of our receipt of proceeds | <input type="checkbox"/> Request cable advice if unpaid/unaccepted giving reasons |
| <input type="checkbox"/> Interest may not be waived   | <input type="checkbox"/> Request airmail advice of acceptance giving due date     |
| <input type="checkbox"/> Your Bank's charges for account drawer/drawee  | <input type="checkbox"/> Request airmail advice of acceptance                     |
|   | <input type="checkbox"/> Request airmail advice of payment                        |

**BANK USE ONLY**

<input type="checkbox"/> In case of need refer to: (full name and address)	<input type="checkbox"/> whose instructions may be accepted unconditionally
	<input type="checkbox"/> who may not amend any of these instructions

Other instructions

I/We hereby acknowledge and agree that when the Bank negotiates items expressed in foreign currency it will do so at:

- the Bank's current telegraphic transfer buying rate of exchange (which rate does not include an interest charge) applicable on the day of negotiation; or
- the Bank's buying rate of exchange calculated to incorporate an interest charge for the estimated period from the date of negotiation until the date of receipt of proceeds by the Bank.

I/We further agree to provide the bank, upon the written advice from the Bank, with all the bank charges and interest for any period by which the date of payment to me/us, or the expiry of the estimated interest period in (2) above, precedes the date that payment is received by the Bank. Should the

Bank receive payment before the expiry of the estimated period in (2) above, the Bank agrees to refund an appropriate amount of interest.

In consideration of the Bank negotiating the above mentioned documents drawn by me/us, I/we authorise the Bank to debit my/our account with those sums not paid under the above mentioned documents with interest and charges for the established period to date of receipt of proceeds by the Bank at the current rate applicable on the date of non-payment according to normal banking practice and I/we hereby agree to hold the Bank indemnified against all losses, costs, actions, suits or demands which may be brought against the Bank by reason of the Bank accepting or failing to accept documents at variance with the terms and conditions of the above mentioned documents.

For and on behalf of (company name, partnership or firm)

Execution of these lodgement instructions should be made in terms of existing authorities held by the Bank.

Signature	Capacity	Signature	Capacity
/ /		/ /	